



電影發展基金
Film Development Fund

Application Form

(Sponsorship for local films nominated to participate in film festivals overseas)

Note: (1) Please study the Guidelines on Application carefully before filling out this application form.

(2) The information provided in this form and the documentary evidence submitted will be used in the manner set out in Part XI of the Guidelines on Application.

(3) Note for filling the form:

(i) Please tick where applicable

(ii) You may provide additional information on separate sheets to support your application

(For Official Use Only)

Ref. No.: _____

Date/Time of Receipt: _____

Date of Acceptance: _____

Application Form for Sponsorship for Local Films Nominated to Participate in Film Festivals Overseas

I. Details of Applicant Organisation/ Applicant(s) ^{Note}

(The Applicant Organisation/ Applicant(s) must be the copyright owner(s) of the film nominated to take part in the film festival concerned, or authorised in writing by the copyright owner(s).)

Name of Applicant Organisation	(English) (Chinese)
Address	
Business Status	
<input type="checkbox"/> Company <input type="checkbox"/> Body Corporate Please provide: (a) a copy of its Certificate of Incorporation issued by the Hong Kong Companies Registry pursuant to the Companies Ordinance (Cap.622) (“CO”) or other certificate relating to its incorporation issued pursuant to other laws of Hong Kong; (b) a copy of its latest Articles of Association or other constitutional documents; and (c) a certified true copy of its latest Annual Return obtained from the Companies Registry (for a recently incorporated company, please provide a certified true copy of Incorporation Form (Form NNC1 or Form NNC1G)).	
<input type="checkbox"/> Sole Proprietorship Name of Sole Proprietor: Correspondence Address: Please provide: (a) a copy of his/ her latest Business Registration Certificate ; and (b) a copy of his/ her Hong Kong Identity Card .	
<input type="checkbox"/> Partnership Name of Partners: Correspondence Addresses: Please provide: (a) a copy of the latest Business Registration Certificate of all the partners in the partnership; (b) a copy of their Hong Kong Identity Cards ; (c) a copy of the partnership agreement or other documents evidencing the partnership status; and (d) Names, correspondence addresses of all partners and their respective percentages of participation and interests. (Please state which partner is leading the partnership.)	
Note The Applicant Organisation / Applicant(s) shall be (a) a company/ body corporate incorporated in Hong Kong under the CO or other laws of Hong Kong; (b) a sole proprietor registered under the Business Registration Ordinance (Cap.310) (“BRO”); or (c) all partners of a partnership registered under the BRO.	

Person-in-charge of the project		
(The authorised representative of the Applicant Organisation/ Applicant(s) shall be in charge of the project.)		
Name of the Person-in-charge	(English)	(Chinese)
Position	(English)	(Chinese)
Correspondence Address	(English)	
	(Chinese)	
Project Team		
Name of Coordinator (If different from the Person-in-charge of the project)	Name of Deputy Coordinator (If different from the Person-in-charge of the project)	
(English)	(English)	
(Chinese)	(Chinese)	
Position (English)	Position (English)	
(Chinese)	(Chinese)	
Signature	Signature	
Person-in-charge's Signature and Declaration:		
<p>I, the undersigned, for and on behalf of _____ (name(s) of the Applicant Organisation/ Applicant(s)), submit this application and declare that all the information provided herewith is up-to-date and factually correct.</p>		
_____	_____	
(Signature of the Person-in-charge of the project)	(Chop of the Applicant Organisation)	

(Date)		

II. Name and Copyright of the Film

Name of the film (English) _____ (Chinese) _____
Name of the film production company _____
Place of registration of the film production company _____
<input type="checkbox"/> The Applicant Organisation / Applicant(s) is / are the copyright owner(s) of the above film. (Please provide supporting document(s))
<input type="checkbox"/> The Applicant Organisation / Applicant(s) is / are authorised in writing by the copyright owner(s) of the above film. (Please provide supporting document(s))

III. Details of Film Festival

(a) **Film Festival invited to join** (Please provide a copy of the invitation letter issued by the organiser of the film festival, or documentary proof of the film being recommended for representing Hong Kong to compete for the Foreign Language Film Award of the Academy Awards.)

<input type="checkbox"/> Tier I (Group A)	<input type="checkbox"/> Tier I (Group B)	<input type="checkbox"/> Tier II	<input type="checkbox"/> Tier III
<input type="checkbox"/> Representing Hong Kong to compete for the Foreign Language Film Award of the Academy Awards			
Name of Film Festival : _____			
Date (from dd/mm/yy to dd/mm/yy) : _____			
Place : _____			

(b) Nature of participation

<input type="checkbox"/> Competition Section (Please fill in the following table)		<input type="checkbox"/> Non-competition Section		
Award Category	Nominee (if applicable)	Hong Kong Permanent Resident		
		Yes	Identity Card No. (Prefix and first three digits)	No

(c) Whether the film has been sponsored by the Film Development Fund to participate in Film Festivals previously (including the various versions of the film)

<input type="checkbox"/> Has applied for/ been granted sponsorship previously (Please fill in the following table) <input type="checkbox"/> Has NOT applied for/ NOT been granted sponsorship previously		
Tier of the Film Festival	Name of the Film Festival	Amount Granted (HK\$)
<input type="checkbox"/> Tier I (Group A)		
<input type="checkbox"/> Tier I (Group B)		
<input type="checkbox"/> Tier II		
<input type="checkbox"/> Tier III		
<input type="checkbox"/> Representing Hong Kong to compete for the Foreign Language Film Award of the Academy Awards		

IV. Information on Production Team (If Applicable)

Role	Name (English/ Chinese)	Hong Kong Permanent Resident		
		Yes	Identity Card No. (Prefix and first three digits)	No
(1) Director				
(2) Screenwriter				
(3) Producer				
(4) Leading Actor				
(5) Leading Actress				

(6) Main Personality (For Documentary Film)				
Remarks: (1) The production team for the feature film participating in the film festival includes the following 5 categories: (a) Director; (b) Screenwriter; (c) Producer, (d) Leading Actor and (e) Leading Actress. A category will be regarded as “local” if at least one Hong Kong permanent resident is employed in that category. To comply with the eligibility criteria of the scheme, there must be at least 3 “local” categories for the film. (2) The production team for the documentary film participating in the film festival includes the following 4 categories: (a) Director; (b) Screenwriter; (c) Producer and (d) Main Personality. A category will be regarded as “local” if at least one Hong Kong permanent resident is employed or involved in that category. To comply with the eligibility criteria of the scheme, there must be at least 2 “local” categories for the film.				

V. Details and Results of the Project that participates in the Film Festival

a) Please state the objectives and details of the activities organised e.g. setting up promotional booths, printing posters, making souvenirs, etc.
b) Media reports on the Hong Kong film participating in the film festival at the place of destination (please provide newspaper cuttings or video/audio recordings for reference)
c) Organiser(s)’ comments on the film and the activities held

d) Other overseas organisations' comments on the film and the activities held (please give the names of the organisations)

e) Hong Kong media's comments on the film and the activities held (please give the names of media)

f) Effectiveness of the subsidised project in promoting Hong Kong film

g) Number of screenings for the film and the respective number of attendance

VII. Expenditure relating to the participation in the film festival

(a) Expenditure		
Item	Breakdown	Sub-total (\$)
(1) Air tickets		
(2) Hotel		
(3) Meal		
(4) Film print		
(5) Subtitling		
(6) Freight cost for film print		
(7) Publicity expenses (Please provide information on the quantity of printed material(s), length of trailer, etc, if any)		
(8) Promotional activities (Not applicable to participation in Tier III film festivals)		
(9) Audit expenses		
Total :		

(b) Income (Financial assistance and subsidy from other sources or income derived from selling souvenirs etc. Please attach documentary evidence and specify funding conditions, if any.)		
Item	Breakdown	Sub-total (\$)
Total :		
(c) Net amount requested from the Fund i.e. (a) – (b)		

Please check the following points before submitting your application:

- ➔ please read the Guidelines on Application of the scheme carefully to ensure that the film participated in the film festival and the Applicant Organisation/ Applicant(s) meet the eligibility criteria of the scheme.
- ➔ sign all the necessary parts.
- ➔ provide the CV of the Person-in-charge, Coordinator and Deputy Coordinator of the project.
- ➔ provide all the requisite documents specified in Part I and Part II hereof.
- ➔ provide a copy of the invitation letter from the organiser of the film festival, or documentary proof of the film being recommended for representing Hong Kong to compete for the Foreign Language Film Award of the Academy Awards.
- ➔ Please donate a copy of the film (in DVD, Blu-ray or other format of higher quality) shown at the relevant film festival to the Hong Kong Film Archive for repository purpose, and submit documentary proof of such donation issued by the Hong Kong Film Archive.
- ➔ provide a copy of invoices of all expenses mentioned in Part VII hereof (excluding auditing expenses).
- ➔ provide documentary evidence if financial assistance, subsidy or income for the project is available from other sources.

(The personal data provided in this part will only be used to facilitate processing of application by the Fund Vetting Committee and will not be disclosed to other parties.)

(a) Curriculum Vitae of the Person-in-charge of the project (In chronological order, relevant experience of organising similar activities, if any, should be included.)			
mm/yy	Working Experience/ Professional Qualifications		
Name of the Person-in-charge		E-mail	
Telephone No.		Fax No.	
(b) Coordinator (If different from the Person-in-charge of the project) (In chronological order, relevant experience of organising similar activities, if any, should be included.)			
mm/yy	Working Experience/ Professional Qualifications		
Name of Coordinator		E-mail	
Telephone No.		Fax No.	
(c) Deputy Coordinator (If different from the Person-in-charge of the project) (In chronological order, relevant experience of organising similar activities, if any, should be included.)			
mm/yy	Working Experience/ Professional Qualifications		
Name of Deputy Coordinator		E-mail	
Telephone No.		Fax No.	

(Revised in September 2017)