

Change Request form
in relation to application under Film Production Financing Scheme

Film Title in English : _____

Film Title in Chinese : _____

Reference Number : _____

Note: Please complete the parts as appropriate.

(A)Change on film title

New Film Title in English : _____

New Film Title in Chinese : _____

(B)Change on correspondence address of Applicant

New correspondence address in English

New correspondence address in Chinese

(C)Change on authorised contact person(s) of Applicant

	Name:	Tel No.	Fax No.	E-mail:
Representative(s) of Applicant				
Addition				
Deletion		(Not Applicable)		
Producer(s)				
Addition				

	Name:	Tel No.	Fax No.	E-mail:
Deletion		(Not Applicable)		
Film Director(s)				
Addition				
Deletion		(Not Applicable)		
Screenwriter(s)				
Addition				
Deletion		(Not Applicable)		

(D)Change on production and Hong Kong theatrical release schedule

	Start date (yy/mm/dd)	End date (yy/mm/dd)
Pre-production		
Principal photography		
Post-production		

	Estimated delivery date (yy/mm/dd)
Rough cut	
Final cut	
Completed film	
All delivery materials of the completed Film	
Theatrical release in Hong Kong	

(E)Change on Main Film Crews and Casts

Addition of new film crew(s) and cast(s)

Position	Name	Alias	HK permanent resident		HKID No. (Only first four alphanumeric characters)
			(Yes)	(No)	
Film Producer					
Addition					
Deletion			(Not Applicable)		
Film Director (Note)					
Addition					
Deletion			(Not Applicable)		
Screenwriter					
Addition			(Not Applicable)		
Deletion					
Leading Actor/Leading Male Voice-over					
Addition					
Deletion			(Not Applicable)		
Leading Actress/Leading Female Voice-over					
Addition					
Deletion			(Not Applicable)		

Position	Name	Alias	HK permanent resident	HKID No. (Only first four alphanumeric characters)
Supporting Actor/Supporting Male Voice-over				
Addition				
Deletion			(Not Applicable)	
Supporting Actress/Supporting Female Voice-over				
Addition				
Deletion			(Not Applicable)	

(Note: 1. The Applicant must provide certified true copies of HKID Cards of Film Director.
2. The Applicant must provide one certified true copy of the Film Director's filmography.
3. The Applicant is encouraged to provide one certified true copy of Film Director's statement of the Proposed Film (optional).)

(F) Change on Production Budget

Please follow the format of Appendix B of the Application Form to submit the revised budget and set out in separate sheet the explanation of the changes.

(G) Change on Estimated Net Income

Please follow the format of the relevant form in the Application Form to submit the revised estimated income and set out in separate sheet the explanation of the changes.

(H) Change on Financing Amount

(If there is any change on this item, please list out all the financiers for comprehensiveness.)

Cash source (Note: Please submit one certified copy of cashflow schedule of the film project, and certified true copy(ies) of agreement(s) or letter(s) of intent signed between the Applicant and third-party film financiers proving that third-party financing for the implementation, Production, Completion and Delivery of the Film Project and Proposed Film has been secured to the satisfaction to the Government.)	Financing Amount (HK\$)	Financing Ratio
Film Development Fund		%
		%
		%
		%
		%
Total Financing Amount (HK\$) (must be equal to the total Production Budget)		100%

(I) Change on Information on Sales/Distribution

(Note: No sales agreement with any sale agent and distributor(s) shall be engaged prior to the notification by the Government of the result of the application.)

Name(s) of sales agent(s) and distribution agent(s) under negotiation	Specific Rights	Territorial area covered	Estimated Value
Addition			
Deletion			
	(Not Applicable)		

(J) Change on other information

Please provide in separate sheets.