



電影發展基金
Film Development Fund

Application Form

(Sponsorship for local films nominated to participate in film festivals or film financing forums overseas)

Note: (1) Please study the Guidelines on Application carefully before filling out this application form.

(2) The information provided in this form and the documentary evidence submitted will be used to facilitate processing of application by the Fund Vetting Committee and will not be disclosed to other parties or for other purposes.

(3) Note for filling the form:

- (i) Please tick where applicable**
- (ii) * Please delete as appropriate**
- (iii) You may provide additional information in separate sheets to support your application**

(For Official Use Only)

Ref. No.: _____

Date/Time of Receipt: _____

Application Form for Sponsorship for Local Films Nominated to Participate in Film Festivals or Film Financing Forums Overseas

I. Details of Applicant:

Applicant Organisation	(Chinese)	
	(English)	
	(The company must be the copyright owner of the nominated film taking part in the film festival or the international film financing forum concerned)	
The applicant organisation should be a company/body corporate incorporated in Hong Kong under the Company Ordinance (Cap.32) or other laws of the Hong Kong Special Administrative Region. Please provide: (i) a copy of the Certificate of Incorporation, (ii) a copy of the Memorandum and Articles of Association, and (iii) a certified true copy of the company's latest annual return obtained from the Companies Registry.		
Name of Person-in-charge	(Chinese)	(English)
Position Held in Applicant Organisation	(Chinese)	(English)
Correspondence Address	(Chinese)	
	(English)	
	(E-mail)	
	(Phone)	
Project Team		
Name of Project Coordinator (If different from the Person-in-Charge)	Name of Deputy Project Coordinator	
(Chinese)	(Chinese)	
(English)	(English)	
Position: (Chinese)	Position: (Chinese)	
(English)	(English)	
Signature :	Signature :	
Declaration:		
I declare that all the information provided herewith is to my knowledge factually correct.		
_____		_____
(Signature of the Person-in-Charge)		Date

II. Name and Copyright of the Film:

Name of the film : (Chinese) _____
 (English) _____

The applicant organisation is the copyright owner of the above film.

Remarks: The film should be a fictional feature film and not less than 60 minutes in duration.
 Documentaries and short films will not be sponsored.

It is not a “co-production film”*

It is a “co-production film”. The name of the co-production companies and their countries are as follows:

Name of company: _____(Country) _____

Name of company: _____(Country) _____

* A “co-production film” means one that is jointly produced by at least one film company that is incorporated in Hong Kong and one or more film companies in areas other than Hong Kong.

III. Details of Film Festival or Film Financing Forum:

Film Festival or Film Financing Forum invited to join (Please provide copies of invitation letter and other relevant documents issued by the organiser)	<input type="checkbox"/> Category A <input type="checkbox"/> Category B <input type="checkbox"/> Category C Name of the Film Festival/Film Financing Forum : _____ Date (from dd/mm/yy to dd/mm/yy) : _____ Place : _____				
	<input type="checkbox"/> Exhibition <input type="checkbox"/> Competition (Awards being nominated : _____ _____ _____) <input type="checkbox"/> Film Financing Forum Remarks: Film market or trade show will not be sponsored.				
Has the film been granted sponsorship by FDF to participate in Film Festivals or Film Financing Forums before?	<input type="checkbox"/> Yes (please fill in the following chart) <input type="checkbox"/> No				
	Category	No. of Times	Name of Film Festivals or Film Financing Forums	Date	Amount granted (\$)
	<input type="checkbox"/> A				
	<input type="checkbox"/> B				
<input type="checkbox"/> C					

IV. Information on Production Team (If Applicable):

Role	Name (Chinese/English)	HKSAR Permanent Resident		
		Yes	Identity Card No.	No
(1) Director				
(2) Screenwriter				
(3) Leading Actor				
(4) Leading Actress				
(5) Producer				
Remarks:	The production team for the film participating in the film festival includes the following 5 categories: i) Director; ii) Screenwriter; iii) Leading Actor; iv) Leading Actress and v) Producer. A category will be regarded as "local" if at least one Hong Kong permanent resident is employed in that category. To comply with the eligibility criteria of the scheme, the film must have at least 3 "local" categories.			

V. Details of the Project(s) that participate(s) in Film Festival(s) or Film Financing Forum(s):

(Please state the objectives and details of the activities to be organised e.g. setting up promotional booths, printing posters, making souvenirs, etc)

VI. Schedule and Publicity (If Applicable):

Name list of the participants	Respective itinerary and flight information	
	Date and Time of Departure from Hong Kong and Arrival at the Destination	Date and Time of Return and Arrival at Hong Kong (local time)
Date of screening for the nominated film(s):		Number of screening:
Date of award presentation: (if it is nominated for competition)		

VII. Budget :

(a) Expenditure		
Item	Breakdown	Sub-total (\$)
(1) Air tickets (Not applicable to participation in Category C film festivals or film financing forums)		
(2) Hotel (Not applicable to participation in Category C film festivals or film financing forums)		
(3) Meal (Not applicable to participation in Category C film festivals or film financing forums)		
(4) Film print (Not applicable to participation in film financing forums)		
(5) Subtitling (Not applicable to participation in film financing forums)		
(6) Freight cost for film print (Not applicable to participation in film financing forums)		
(7) Publicity expenses (Please provide information on the quantity of printed material, length of trailer, etc, if any)		
(8) PR reception expenses during festival or for other promotional activities (Not applicable to participation in Category C film festivals or film financing forums)		
(9) Auditing expenses		
Total :		

(b) Income (Financial assistance and subsidy from other sources — please attach documentary evidence and specify funding conditions, if any; or income received from selling souvenirs etc.)		
Item	Breakdown	Sub-total (\$)
Total :		
(c) Net amount requested from the Fund i.e. (a) - (b)		

Please check the following points before submitting your application:

- ➔ sign all the necessary parts.
- ➔ provide the CV of the Person-in-Charge, Project Coordinator and Deputy Project Coordinator of the project.
- ➔ provide a copy of the Certificate of Incorporation, a copy of the Memorandum and Articles of Association, and a certified true copy of the company's latest annual return obtained from the Companies Registry.
- ➔ provide copies of invitation letters from the organisers of the film festivals or film financing forums.
- ➔ provide documentary evidence if funding support for the project has been sought from other sources.

(The personal data provided in this part will only be used to facilitate processing of application by the Fund Vetting Committee and will not be disclosed to other parties)

(a) Curriculum Vitae of Person-in-Charge (In chronological order, relevant experience of organising similar activities, if any, should be included)			
mm/yy	Working Experience/ Professional Qualifications		
Name of Person-in-Charge		Identity Card No.	
Telephone No.		Fax No.	
E-mail			
(b) Project Coordinator (If different from the Person-in Charge)			
Name of Project Coordinator		Identity Card No.	
Telephone No.		Fax No.	
E-mail			
(c) Deputy Project Coordinator			
Name of Deputy Project Coordinator		Identity Card No.	
Telephone No.		Fax No.	
E-mail			